



Montgomery County Young Republicans Bylaws

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ARTICLE I

NAME AND PURPOSE

SECTION I- The name of this organization is the Montgomery County Young Republicans (“MCYR”).

SECTION II- The purposes of the MCYR include but are not limited to:

1. Promote Republican principles among young voters in Montgomery County; ***and***
2. Foster leadership, civic engagement, and networking for members aged 18–40; ***and***
3. Assist the Montgomery County Tennessee GOP, the Tennessee Republican Party (“TRP”), the Republican National Committee (“RNC”), and other Tennessee Republican organizations in carrying out their purposes; ***and***
4. Foster good citizenship and cohesion in general with regard to the Tennessee State and United States Constitutions; ***and***
5. Foster loyalty to the Republican Party and to promote its ideals including the RNC Platform; ***and***
6. Increase public awareness of the Republican position on public issues; ***and***
7. Raise funds for Republican campaigns and in support of Republican causes; ***and***
8. Recruit membership and involvement in Montgomery County Young Republicans.

ARTICLE II

MEMBERSHIP

Section 1: The MCYR shall have three forms of membership, Active Members, Student Members, and Associate Members.

Section 2: Active members within the club must be between or at the ages of 18 to 40 years of age and must live within Montgomery County, TN.

Section 3: Individuals who do not qualify under Article I, Section 2 because of age who still wish to be associated with the club can become Associate Members of the club.

Section 4: All active members in the club must pay a yearly membership fee of \$15 for Active members and \$10 dollars for Student Members; which shall be paid annually unless otherwise approved by MCYR Chairman due to financial inability of a prospective member to pay dues. Associate membership is \$10 yearly. Dues shall be paid yearly, and the date on which the dues are due is at the discretion of the Executive Board. Dues shall be changed as needed by the Executive Board.

Section 5: A member in good standing is anyone who qualifies under Article I sections 1-4.

Section 6: A formal role of both Active and Associated Members of MCYR will be kept. The role will include the members' name, address and zip code, e-mail address, phone number, and date of birth.

Section 7: A member "in good standing" is defined as a member who has attended at least 3 of the last 5 meetings and has paid dues. "Good standing" may be awarded back to members by a majority of the Executive Board. If a member is not "in good standing" they will be illegible for all voting rights.

ARTICLE III

VOTING FOR THE EXECUTIVE BOARD

Section 1: Elections will be held on the first meeting of every calendar year or as soon as possible, preferably no later than the 28th of February, unless there are unforeseen circumstances that require elections to be postponed. For the election to be valid at least 50% of the clubs active membership in good standing must be in attendance. All Active members in good standing, except the active state liaison, will receive one vote, in the event of a tie the state liaison shall vote; no proxy voting is acceptable. A notice of 14 days must be given to the membership.

Section 2: The current State Liaison will preside over all elections and in good faith will not endorse any candidate in any verbal, non-verbal, or written ways. All nominees will be treated with equal consideration.

Section 3: Nominations can take place by one of two methods: in-person through a nomination and a second (neither of which can come from the nominee), or prior to the election, by a public notification to all members of the intent to hold nominations prior to the meeting as to set the voting ballots. This decision of what type of nomination will be decided by the Executive Board by 2/3 vote in favor of either method, and will be made and notified to the members no less than 14 days before the scheduled elections.

Section 4: Candidates will be nominated from the general membership of the club and may not self-nominate. If the nominations take place in person, a nominee must be in attendance to run for office. If the nominations take place prior to the elections, the nominee must be present at the election to be considered for the desired position. The nomination also requires a second from another MCYR member.

Section 5: In the event of extreme circumstances where an individual is unable to attend the election, but he still wishes to be nominated and run for office, the individual in question may inform the executive board prior to the election meeting. In the event that this happens, the executive board will meet to determine if the circumstance merits a valid excuse to allow the individual to remain on the ballot. If the Executive Board decides by 2/3 majority that the absence of the nominee is excusable, he shall remain on the ballot as if he were present at the meeting. If the Executive Board fails to agree by a 2/3 majority that the absence is excusable, the nominee's name shall be removed from the ballot prior to the election.

ARTICLE IV

EXECUTIVE OFFICERS AND DUTIES

Section 1: Composition of the Executive Board

- Chair
- Vice Chair
- Secretary
- Treasurer
- Vice Treasurer
- Parliamentarian
- State Liaison

Additional officer roles may be created and appointed by the Board as needed, subject to member approval.

Section 2: The Executive Board shall oversee the administration, planning, and execution of the organization's mission. It shall set the strategic direction, approve events and expenditures, and ensure compliance with local and state party guidelines.

Section 3: Officer Duties

- A. Chair- The Chair shall serve as the chief executive officer of MCYR and preside over all general membership and Executive Board meetings. Responsibilities include:
- a. Providing overall leadership and setting the organization's goals.
 - b. Representing MCYR at public events, to the media, and with GOP officials.
 - c. Approving meeting agendas and ensuring proper parliamentary procedure.
 - d. Appointing committees and coordinating officer collaboration.
 - e. Ensuring alignment with the Montgomery County GOP and Tennessee Republican Party.
- B. Vice Chair- The Vice Chair shall support the Chair in fulfilling the organization's mission and assume the Chair's responsibilities in their absence. Specific duties include:
- a. Assisting with member recruitment, engagement, and event planning.
 - b. Overseeing committees or initiatives as assigned by the Chair.
 - c. Serving as a liaison between members and the Executive Board.
- C. Secretary- The Secretary shall be responsible for maintaining organizational records. Responsibilities include:
- a. Recording accurate minutes of all membership and Executive Board meetings.

- b. Managing internal communications, including notices, emails, and meeting reminders.
 - c. Maintaining a current list of members in good standing.
 - d. Certifying quorum and voting eligibility at all meetings.
- D. Treasurer- The Treasurer shall manage all financial matters of MCYR and report to the Executive Board. Duties include:
 - a. Collecting and recording dues and donations.
 - b. Preparing and presenting financial reports at Executive and general meetings.
 - c. Maintaining transparent, accurate financial records.
 - d. Coordinating with the Chair on budgeting and fundraising goals.
 - e. Ensuring compliance with applicable campaign finance laws, if relevant.
- E. Vice Treasurer- The Vice Treasurer shall support the Treasurer and provide backup in managing the financial affairs of MCYR. Responsibilities include:
 - a. Assisting in maintaining and updating financial records.
 - b. Helping collect dues and contributions at events.
 - c. Preparing draft budgets or reports under the supervision of the Treasurer.
 - d. Serving as acting Treasurer in their absence.
 - e. Assisting in organizing fundraising activities and donor tracking.
- F. Parliamentarian
 - a. Advise the Chair and Executive Board on parliamentary procedure during meetings.
 - b. Ensure meetings are conducted in accordance with *Robert's Rules of Order* and the MCYR Bylaws.
 - c. Assist in the preparation and interpretation of procedural rules when needed.
 - d. May be appointed or elected at the discretion of the Executive Board.
- G. State Liaison
 - a. Serve as the primary point of contact between MCYR and the Tennessee Young Republicans or other recognized Republican organizations.
 - b. Represent MCYR at state or regional YR functions, conventions, or meetings.
 - c. Provide updates and reports from state-level organizations to the Executive Board.
 - d. May be appointed or elected at the discretion of the Executive Board.

Section 4: Term of Office; Each officer shall serve a term of one (1) year, beginning immediately upon election and ending upon the election of a successor. Officers may serve consecutive terms if re-elected.

Section 5: Removal and vacancies; Any officer may be removed for cause by a two-thirds vote of members in good standing. In the event of a vacancy, the Executive Board may appoint a temporary replacement until a special election can be held.

ARTICLE V

MEETINGS

Section 1: The MCYR shall meet at a place to be determined by the Executive Board throughout the year (preferably quarterly). The MCYR Chairman or a 2/3 majority of Executive Board members excluding the Chairman may call emergency or special meetings. All members will be informed of said emergency meetings by email blast and on Facebook.

Section 2: The Chairman will preside over meetings. He will conduct meetings according to Roberts Rules of Order unless otherwise decided by the Executive Board. In the absence of the Chairman for extreme circumstances, the Vice Chairman will conduct the meeting. The current Executive Board will decide what to use as a guide for parliamentary procedure.

Article V

Amendments

Section 1: Amendments to the MCYR Bylaws shall be submitted to the Executive Board, and must pass the board with a simple majority. Changes shall then be presented to the members of the MCYR for approval or disapproval at the next scheduled meeting. A simple majority is required for the members to approve of any bylaw changes. Members shall have a minimum of seventy-two (72) hour notice of bylaw changes with a copy of the proposed changes.

These by-laws are Current as of: _____.

Drafted by: Caitlin Castle-Swaffer